The Henry Samueli School of Engineering
Freshmen Advising
POLICIES/PROCEDURES
ANOTHER REVIEW

Catalogue Rights
- 2016-2017 catalogue
- Must meet requirements in this catalogue

P/NP grade option
- Change – by end of 6th week
- NO major courses
- Avg of 1 course/qtr

Add/drop deadlines
- Add – 2nd week
- Drop - 2nd week
FEW EXCEPTIONS MADE!

Satisfactory Academic Progress means...
- Maintaining 2.0 GPA
- Enrolled in 12 units/qtr
- Under 1.5 F/W must exit
MY DEGREE AUDIT ISN'T UPDATED!

- **What isn't automatic:**
  - Community college courses
  - Cat VI (and VIII if 4 years of language)

- **How can I get mine updated?**
  - You can submit a “Degree Audit Request” online at [www.undergraduate.eng.uci.edu](http://www.undergraduate.eng.uci.edu).
  - This can take up to 5 business days!
CAN I STUDY ABROAD?

- Yes, you can!
- Meet with one of our Study Abroad Peer Advisors!
- See counselor in Study Abroad office (SS II) PRIOR to meeting with academic counselor
- Decide on program & research course offerings
- Submit courses for review to undergrad office

Get out there! The world is waiting.
OMG I failed my midterm! Now what?!

Don’t panic!

Come up with a game plan to do better in the future!
Need a FREE Mentor or Tutor?

- **Fall 2016 OAI Mentoring & Tutoring Schedule**
  - Visit [http://tech.uci.edu/access](http://tech.uci.edu/access).
  - **Mathematics** - Rowland Hall 592 & 594
    - For Math 1A, 1B, 2A, & 2B.
    - Rowland Hall 248,250A/B
    - For Math 2D, 2E, 3A, 3D
    - [math.uci.edu/undergrad-courses/tutoring-assistance](http://math.uci.edu/undergrad-courses/tutoring-assistance)

- **Physics** - Rowland Hall 214 & 216
  - For Physics 2, 7C, & 7D
  - [physics.uci.edu/tutoring-schedule](http://physics.uci.edu/tutoring-schedule)

- **Chemistry** - Rowland Hall 517
  - For Chem 1P, 1A, & 1C.
  - [sites.uci.edu/gcptutoring](http://sites.uci.edu/gcptutoring)
DEALING WITH STRESS

- Know your resources
  - Professors
  - Advisors
  - Counseling Center
- Eliminate unnecessary stuff
- Manage your time
- Find balance
- Pause
- Start fresh
ENROLLMENT INFO.

- Schedule of Classes published: 10/29
- View enrollment date and time: 11/7
- Priority registration opens: 11/14
- When your assigned window opens:
  - 48 hours of unrestricted access
  - 7pm – 7am following 48 hours
GEs

- Everyone must complete all 8 categories!
- No deadline with the exception of writing.
- Cat II and V completed with major.
- Cat III completed by Econ 20A, 20B and SE 8 for CEE majors.
- Econ 20A (Cat III) required for MAE
WHAT ABOUT WRITING?

- WR 39A must be completed by the end of 4th term
- WR 39B + 1 additional lower division must be completed by the end of 7th quarter
- **It is the student’s responsibility to ensure these courses are completed on time. Writing cannot be taken outside of UCI.**
CAN I TAKE COURSES AT A COMMUNITY COLLEGE?

- www.assist.org – to determine course equivalents
- All courses may be taken at a community college with the exception of writing.
- When in doubt, email a counselor: uengr@uci.edu
CHANGE OF MAJOR

- Changing within Engineering
  - Undeclared Engineering
    - End of 1\textsuperscript{st} quarter if in good academic standing
  - Double Major
    - End of 2\textsuperscript{nd} year with 3.0 GPA
  - Another engineering major – end of 1\textsuperscript{st} year if COM requirements met.

- Changing out of Engineering –
  www.changeofmajor.uci.edu

- Undecided/Undeclared – if unsure of major
MINORS

- Add to complement a degree
- Add to enhance personal knowledge

- You do not need to apply for most minors. For tracking purposes, you may request to have a minor added to your degree audit.
MY GPA IS BELOW 2.0

- **Academic Probation**
  - 1.5 – 1.99 = one quarter probation
    - Email - received following grades posting
- **The 1.5 Rule (fall and winter of 1st year)**
  - GPA 1.49 □ = exit from Engineering
    - Recommend changing to U/U immediately
    - Sign exit contract – required

Notification of probation status occurs following the posting of grades. This is done via email.

Do NOT ignore email. Ignoring won’t make it go away.
REPEATING COURSES

“D-” – when is it okay to continue?
- Generally, D- is passing.
- Mech, Aero, & chemical have graded prerequisites. Refer to catalogue.

Physical Sciences policies
- Read comments/notes on WebSOC

Physics 2 – must repeat if C- or below

Repeating at another institution
- Cannot repeat at community college
- May repeat at UC if course determined to be equivalent
PLANS OF STUDY

- Sample available in online catalogue
- plaza.eng.uci.edu
  - Teaching plans
  - Plans of study (Flow charts!)

   Following plans of study detail most common course paths.
ENROLLMENT TIPS

- Course authorization
  - Necessary if prereq/coreq completed off campus
  - Submit online at undergraduate.eng.uci.edu.
- Finals schedule – always review when making schedule
- WebSOC comments – always review when having problems adding a course
- Full course? – waitlist if available, find another option
- Course components – add all (dis, lec, lab, tut)!
### Sample POS: AE & ME

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<tr>
<th>FALL</th>
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<td>MATH 2A (MATH 2B) (MATH 2D)</td>
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Sample POS: Civil & Environment

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<td>CHEM 1LE (Civil)</td>
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### Sample POS: BME & BME: P

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<td>EECS 20 (CpE ONLY)</td>
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## Sample POS: CHE & MSE

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ADVISING 101

- Faculty Advising
  - Mandatory
  - Once a year

- Walk in advising
  - Posted each week
    - Peer
    - Advisors

- Academic Advising
  - Schedule appt
  - 30 mins
  - POS
  - General academic questions
  - Identify resources
Freshmen 15s & 30s!

Freshmen 15s:

- Join Engineering Freshmen Academic Advisor Arianna Warner during Freshmen 15s throughout the quarter to touch base one-on-one!
  - During Week 6 & 7. Find out more information at Undergraduate.eng.uci.edu!

Freshmen 30s:

- Join Engineering Freshmen Academic Advisor Arianna Warner during Freshmen 30s throughout the quarter to touch base & get to know your peers!
  - International Engineering Students
  - Commuter Engineering Students
  - Engineering Students w/ Disabilities
  - Undeclared Engineering Students
  - LGBTQ Engineering Students
  - During Week 5 and Week 8! For dates and times go to undergraduate.eng.uci.edu.
The Undergraduate Student Affairs Office is located in REC 305.

Appointments can be scheduled by calling (949) 824-4334 or by stopping by.

You are encouraged to use your resources PRIOR to scheduling an appointment.

- Use the catalogue and sample plans of study to determine your Winter 2017 courses.
- Use the walk in hours for quick questions regarding your plan of study.